

Interreg Evaluation Practitioners

Certified training

Total duration 17 September – 24 October 2024



Online

24 October 2024





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Overview

In the Practitioners Evaluation Training Programme, participants learn about different types of evaluations: operational/implementation and impact evaluations. This will help them get to know each type of evaluation, and understand when to use them. The training covers the fundamentals of both evaluations, including optimal timing, techniques, approaches, recommendations, practical examples and illustrative case studies. It also teaches participants how to draft Terms of Reference (ToR), emphasising key considerations, insights from past experiences, essential components and practical examples. The training also addresses how to handle evaluation findings.

Who is it for?

The training is designed for all Interreg programme officers who are actively involved in the field of evaluation, or have experience in the field of evaluation (advanced).

What will I learn?

By the end of the training, participants will be well-versed in fundamental evaluation concepts, and capable of completing evaluation tasks for the 2021-2027 programming period. They will have a better understanding of the legal obligations for impact and operational evaluations during this period, and gain practical knowledge of the evaluation life cycle through hands-on exercises. Participants will develop skills to perform various evaluation tasks, including drafting Terms of Reference (ToR), conducting evaluations, collaborating with internal and external evaluators, engaging in discussions with their Monitoring Committee (MC) about evaluation activities, and effectively using and communicating evaluation findings.

How long does the training take?

It typically takes 18 hours (within 1,5 months) to complete all components of the Evaluation Practitioners training. This certified training requires the participant to attend a hybrid event at the end of the training, on 24 October. You can either participate in the event online.

Assignment as a compulsory element

Just as in the CT Evaluation Foundations, a practical task is assigned to small groups. The meeting on October 24 is a useful opportunity to work with colleagues in small groups on the assignments, and finally to discuss and present the results of your work to all participants. Work on the assignments is self-organised by the groups – it might be good to have at least one preparatory meeting before the training meeting.

How do I get my certificate?

The certificate is issued when all mandatory components are completed and upon successful completion of a final assignment.



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| Type of component | Title | Time | Status |
|------------------------|-----------------------------------|---|-----------|
| Online meeting | Introductory meeting | 17 Sep 2024, 09:30 – 12:30 CET | Mandatory |
| Self-paced learning | Interreg Evaluation Practitioners | 17 Sep 2024 – 24 Oct 2024 | Mandatory |
| Online meeting | Bi-weekly tutorials | 3 Oct 2024, 10:00 – 11:30 CET 17 Oct 2024, 10:00 – 11:30 CET | Optional |
| Online training | Final event (online) | 24 Oct 2024, 9.30 – 12.30 CET | Mandatory |
| Knowledge verification | Group work (assignment) | 17 Sep – 24 Oct 2024 | Mandatory |

Draft Agenda for the online meeting

Thursday, 24 October 2024

09.30 – 10.30

Presentation of the assignments

- Presentation of the group works
- Q&A
- Challenges and lessons learned

11.00 – 11.10

Break

11.10 – 12.20

Continuation presentation of the assignments

- Presentation of the group works
- Q&A
- Challenges and lessons learned

12.20 – 12.30

Wrap up and outlook