

SCOs for practitioners

Certified training

Total duration 23 October 2024 – 23 January 2025



In-person training

21-22 January 2025

Bratislava | Slovakia





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Certified training, 23 October 2024 – 23 January 2025

Overview

This certified training offers a journey through the entire project life cycle with simplified cost options (SCOs). The training requires a bit of study and preparation at home, participation in interactive online meetings and finally the attendance to a two days in person event.

Who is it for?

The training is designed for staff of different programme bodies (e.g., managing authorities, joint secretariats, controllers, audit authorities), who would like to expand their practical knowledge about SCOs.

What will I learn?

By the end of the training, you will gain practical experience how to choose and justify different SCOs tailored to programme needs and capabilities. You will expand your knowledge on different SCOs combinations and experiences of SCOs application. Your skills will be expanded on how to work with SCOs at all stages of the project life cycle (communication to applicants, assessing project proposals with SCOs, implementing SCOs, verifying and auditing SCOs).

How long does the training take?

The certified training will be delivered over the course of 3 months. It will take between 20-25 hours to complete all the components of the SCOs for practitioners certified training.

How do I get my certificate?

We issue your certificate when you have completed all the mandatory components of the training. Please note that this training involves **an in-person event on 21-22 January 2025 in Bratislava, Slovakia, which you must attend.**

Training structure

Type of component	Title	Time	Status
Online meeting	Introductory meeting	October 23, 10.00 – 13.00 CET	Mandatory
Self-paced learning	Plunging into SCOs; SCOs mastering	October 23 – December 4	Optional
Online meetings	Q&A	November 6, 13.00 – 15.00 CET November 20 13.00 – 15.00 CET	Optional
Online meeting	Task submission	December 4, 10:00 – 13:00 CET	Mandatory
In-person training	Practical experience	January 21-22 2025	Mandatory



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Day One

Tuesday, 21 January 2025

08.30 – 09.00

Registration and Welcome Coffee / Tea

09.00 – 09.30

Welcome and introduction

- Welcoming participants and practicalities
- Introducing the approach of the event and working agreement

09.30 – 10.30

Task2a. Get your SCO portfolio approved & ready (part1)

- RPG - group work

10:30 – 11:00

Coffee/Tea break

11.00 – 12.30

Task2a. Get your SCO portfolio approved & ready (part2)

- RPG - group work

12.30 – 13.30

Lunch

13.30 – 15.00

Task2b. Get your SCO portfolio approved & ready (part3)

- RPG - group work

15.00 – 15.30

Coffee/Tea break

15.30 – 17.00

Task2b. Get your SCO portfolio approved & ready (part4)

- RPG - group work

Day Two

Wednesday, 22 January 2025

09.00 – 10.30

SCOs & projects assessment

- focus on 40% FR and draft budget methodology
- Group work

10.30 – 11.00

Coffee/Tea break

11.00 – 12.30

SCOs & implementation issues

- focus on verification of final reports with the lump sum and project changes
- Group work

12.30 – 13.30

Lunch

13.30 – 15.00

Wrap up & closure