

Interreg project assessment, monitoring, and verification

Certified training

23 May – 20 June 2025



In-person training

17-18 June 2025

Estonia



ACADEMY





Interreg project assessment, monitoring, and verification Certified training, 23 May 2025 – 20 June 2025

Overview

This certified training is designed to provide participants with a comprehensive overview of the project assessment, monitoring and verification processes which would allow for projects to be effectively implemented at programme level. The focus of the training is on the daily work of a project and/or finance officer in an Interreg programme.

Who is it for?

The training is mainly aimed at beginners in the field of project assessment, monitoring, and verification. It is designed for staff of various programme bodies such as managing authorities and joint secretariats, who want to learn the basics of these specific processes in Interreg project management.

What will I learn?

At the end of the training, learners should be familiar with performing objective assessment of project applications, effectively applying project monitoring and verification methods and links between them. In addition, they should be able to suggest solutions to the most common challenges projects have during implementation and have learned about the different approaches Interreg programmes apply to the same procedures (e.g., 1step - 2step assessment of project proposals etc.)

How long does the training take?

It typically takes 18 hours (within 1 month) to complete all the components of the Interreg project assessment, monitoring, and verification certified training.

How do I get my certificate?

We issue your certificate when all the mandatory components are completed upon successful completion of a simple final knowledge assessment. Please note that this training involves one in-person event which you **must travel to**.



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Type of component	Title	Time	Status
Online meeting	Introductory meeting	23 May 2025, 10:00 – 11:00 CET	Mandatory
Self-paced learning	Interreg project assessment, monitoring, and verification	13 May – 20 June 2025	Mandatory
Online meeting	Q&A session	10 June 2025, 10:00 – 11:00 CET	Optional
In-person training	Practical experience	17-18 June 2025	Mandatory
Knowledge verification	Knowledge quiz	18 June 2025	Mandatory



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Draft agenda for the in-person training

Day One

Tuesday, 17 June 2025

08.30 – 09.00

Registration and Welcome Coffee / Tea

09.00 – 10.30

Welcome and introduction.

- Welcoming participants and practicalities
- Introducing the approach of the event and working agreement
- Introduction to the work of the project officers at a JS/MA

10:30 – 11:00

Coffee/Tea break

11.00 – 12.30

Project assessment in Interreg

- Assessment criteria and its appropriate use
- Hands on approaches to the assessment of the project applications

12.30 – 13.30

Lunch

13.30 – 15.00

Project assessment in Interreg – decision making.

- Decisions and their consequences for projects
- Communication of the assessment outcome and the clarification process

15.00 – 15.30

Coffee/Tea break

15.30 – 17.00

Project implementation and monitoring in Interreg

- Support vs control.
- Assistance during the project start-up phase
- Facilitating efficient reporting



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Day Two

Wednesday, 18 June 2025

09.00 – 10.30

Project monitoring in Interreg - modifications

- Most common project modifications and their consequences

10.30 – 11.00

Coffee/Tea break

11.00 – 12.30

Management verifications

- From theory to practice: Who, why, when and what is verified?

12.30 – 13.30

Lunch

13.30 – 15.00

**Knowledge verification &
event closure**