

Interreg project assessment, monitoring, and verification

Certified training 23 May – 20 June 2025



In-person training 17-18 June 2025 Estonia





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Overview

This certified training is designed to provide participants with a comprehensive overview of the project assessment, monitoring and verification processes which would allow for projects to be effectively implemented at programme level. The focus of the training is on the daily work of a project and/or finance officer in an Interreg programme.

Who is it for?

The training is mainly aimed at beginners in the field of project assessment, monitoring, and verification. It is designed for staff of various programme bodies such as managing authorities and joint secretariats, who want to learn the basics of these specific processes in Interreg project management.

What will I learn?

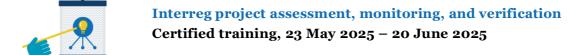
At the end of the training, learners should be familiar with performing objective assessment of project applications, effectively applying project monitoring and verification methods and links between them. In addition, they should be able to suggest solutions to the most common challenges projects have during implementation and have learned about the different approaches Interreg programmes apply to the same procedures (e.g., 1step - 2step assessment of project proposals etc.)

How long does the training take?

It typically takes 18 hours (within 1 month) to complete all the components of the Interreg project assessment, monitoring, and verification certified training.

How do I get my certificate?

We issue your certificate when all the mandatory components are completed upon successful completion of a simple final knowledge assessment. Please note that this training involves one inperson event which you **must travel to.**



Training structure

Type of component	Title	Time	Status
Online meeting	Introductory meeting	23 May 2025, 10:00 – 11:00 CET	Mandatory
Self-paced learning	Interreg project assessment, monitoring, and verification	13 May – 20 June 2025	Mandatory
Online meeting	Q&A session	10 June 2025, 10:00 – 11:00 CET	Optional
In-person training	Practical experience	17-18 June 2025	Mandatory
Knowledge verification	Knowledge quiz	18 June 2025	Mandatory

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Draft agenda for the in-person training

Day One	Tuesday, 17 June 2025
08.30 - 09.00	Registration and Welcome Coffee / Tea
09.00 - 10.30	 Welcome and introduction. Welcoming participants and practicalities Introducing the approach of the event and working agreement Introduction to the work of the project officers at a JS/MA
10:30 – 11:00	Coffee/Tea break
11.00 – 12.30	 Project assessment in Interreg Assessment criteria and its appropriate use Hands on approaches to the assessment of the project applications
12.30 – 13.30	Lunch
13.30 – 15.00	 Project assessment in Interreg – decision making. Decisions and their consequences for projects Communication of the assessment outcome and the clarification process
15.00 – 15.30	Coffee/Tea break
15.30 – 17.00	 Project implementation and monitoring in Interreg Support vs control. Assistance during the project start-up phase Facilitating efficient reporting



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Day Two	Wednesday, 18 June 2025
09.00 - 10.30	Project monitoring in Interreg - modifications • Most common project modifications and their consequences
10.30 – 11.00	Coffee/Tea break
11.00 – 12.30	Management verificationsFrom theory to practice: Who, why, when and what is verified?
12.30 – 13.30	Lunch
13.30 – 15.00	Knowledge verification & event closure