

SCOs for practitioners

Certified training

Total duration 15 September 2025 – 27 November 2025



In-person training

26-27 November 2025

tbc





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Overview

This certified training offers a journey through the entire project life cycle with simplified cost options (SCOs). The training requires a bit of study and preparation at home, participation in interactive online meetings and finally the attendance to a two days in person event.

Who is it for?

The training is designed for staff of different programme bodies (e.g., managing authorities, joint secretariats, controllers, audit authorities), who would like to expand their practical knowledge about SCOs.

What will I learn?

By the end of the training, you will gain practical experience how to choose and justify different SCOs tailored to programme needs and capabilities. You will expand your knowledge on different SCOs combinations and experiences of SCOs application. Your skills will be expanded on how to work with SCOs at all stages of the project life cycle (communication to applicants, assessing project proposals with SCOs, implementing SCOs, verifying and auditing SCOs).

How long does the training take?

The certified training will be delivered over the course of 3 months. It will take between 20-25 hours to complete all the components of the SCOs for practitioners certified training.

How do I get my certificate?

We issue your certificate when you have completed all the mandatory components of the training. Please note that this training involves **an in-person event on 26-27 November 2025 in tbc, which you must attend.**

Training structure

Type of component	Title	Time	Status
Online meeting	Introductory meeting/ Task handover session	September 15, 09:30 – 12.30 CET	Mandatory
Self-paced learning	Plunging into SCOs; SCOs mastering	September 15 – November 28 2025	Optional
Online meetings	Q&A session	September 29, 09.30 – 11.30 CET October 13, 09.30 – 11.30 CET	Optional
Online meeting	Task submission session	October 27, 09:30 – 11:30 CET	Mandatory
In-person training	Practical experience	November 26-27 2025	Mandatory



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Day One

Wednesday, 26 November 2025

08.30 – 09.00

Registration and Welcome Coffee / Tea

09.00 – 09.30

Welcome and introduction.

- Welcoming participants and practicalities
- Introducing the approach of the event and working agreement

09.30 – 10.30

Group work 1 - Get your SCO portfolio consulted (part1)

- RPG - group work

10.30 – 11:00

Coffee/Tea break

11.00 – 12.30

Group work 1 - Get your SCO portfolio consulted (part2)

- RPG - group work

12.30 – 13.30

Lunch

13.30 – 15.00

Group work 2 - Get your SCO portfolio approved (part1)

- RPG - group work

15.00 – 15.30

Coffee/Tea break

15.30 – 17.00

Group work 2 - Get your SCO portfolio approved (part2)

- RPG - group work

Day Two

Thursday , 27 November 2025

09.00 – 10.30

SCOs & projects assessment

- focus on 40% FR and draft budget methodology
- Group work 3

10.30 – 11.00

Coffee/Tea break

11.00 – 12.30

SCOs & implementation issues

- focus on verification of final reports with the lump sum and project changes
- Group work 4

12.30 – 13.30

Lunch

13.30 – 15.00

Wrap up & closure