

# Interreg project management

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**Certified training**

**6 Mar – 27 Mar 2026**





## Interreg project management

### Certified training, 6 Mar – 27 Mar 2026

## Overview

The training addresses all stages of the **Interreg project management** life cycle.

The training can be divided into two parts: theory and practice. Participants will be trained on the theory through a dedicated self-paced course. They will be trained on the practice during the two-day in-person training by completing several practical exercises in groups.

Participants then verify their new knowledge by completing a final quiz.

### Who is it for?

The training is dedicated mainly to the project officers in Interreg programmes, particularly in Joint Secretariats or Managing Authorities, those who work with projects applicants and beneficiaries daily.

The training covers fundamental aspects of project management. It's therefore aimed at rather inexperienced colleagues who either started their work recently or have never experienced project management from the partner's point of view.

### What will I learn?

At the end of the training, learners (project officers) will be able to better assist and advise project applicants and beneficiaries through all stages of the project life cycle.

### How long does it take?

It typically takes 18 hours (within 1 month) to complete all components of the Interreg project management training.

### How do I get my certificate?

The certificate is issued when all mandatory components are completed and upon successful completion of the final quiz. Please note that this training involves an in-person event which you **must travel to**.



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## Training structure

Type of component	Title	Time	Status
Online meeting	Introductory meeting	6 March 09:00 – 10:00 CET	Mandatory
Self-paced learning	The project life cycle	6 - 23 March	Mandatory
Online meeting	Q&A	20 March 09:00 – 10:00 CET	Optional
<b>In-person training</b>	<b>The project life cycle in practice</b>	<b>24. - 25. March</b>	<b>Mandatory</b>
Knowledge verification	Final quiz	25 – 27 March	Mandatory



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## Draft agenda for the in-person training

<b>Day One</b>	<b>Tuesday, 24 March 2026</b>
<b>08.30 – 09.00</b>	Registration and Welcome Coffee / Tea
<b>09.00 – 10.00</b>	<b>Welcome and introduction</b> <ul style="list-style-type: none"><li>• Welcoming participants and practicalities</li><li>• Introducing the approach of the event and working agreement</li></ul>
<b>10.00 – 10.30</b>	<b>Project management in Interreg</b> <ul style="list-style-type: none"><li>• Main attributes of the project management function and characteristics that make project management “special” in Interreg project context</li><li>• Project management cycle and their activities</li></ul>
<b>10.30 – 11.00</b>	Coffee/Tea break
<b>11.00 – 12.30</b>	<b>Building partnerships</b> <ul style="list-style-type: none"><li>• Involvement of project partners in shaping the project idea</li><li>• Project partnerships that deliver</li></ul>
<b>12.30 – 13.30</b>	Lunch
<b>13.30 – 15.00</b>	<b>Project objectives and intervention logic</b> <ul style="list-style-type: none"><li>• How to develop project intervention logic and link it to programme intervention logic</li></ul>
<b>15.00 – 15.30</b>	Coffee/Tea break
<b>15.30 – 17.00</b>	<b>Project communication</b> <ul style="list-style-type: none"><li>• How to develop communication objectives (why) and target group (to whom) before deciding on the communication activities (how).</li></ul>



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**Day Two**

**Wednesday, 25 March 2026**

**09.00 – 10.30**

**Work plan and budget plan**

- Designing efficient work plan that will ensure the delivery of project outputs
- Decisions to be made when preparing the project budget plan

**10.30 – 11.00**

Coffee/Tea break

**11.00 – 12.30**

**Risk management and project modifications**

- Potential risks in Interreg projects
- Approaches to possible project modifications

**12.30 – 13.30**

Lunch

**13.30 – 14.00**

**Project closure**

- The most important aspects to consider when closing a project

**14.00 – 15.00**

**Quiz and event closure**